PRESENTATION SKILLS FOR MANAGERS

PRESENTER LEVEL: BEGINNER – INTERMEDIATE

A 12-part workshop series designed to develop your natural style and confidence to deliver presentations with impact. These 90-minute training sessions will give you strategies and techniques to become more engaging and influential as a presenter and communicator.

Develop your confidence and speaking skills to deliver presentations and information with impact

Facilitated by Carly Shorter – XONE Training
Practical and interactive personal and professional development for leaders, executives, managers and entrepreneurs throughout industry in the Bay.

Having strong presentation and communication skills is key to developing as a leader within your organisation. Presentation Skills for Managers uncovers your natural communication style to increase your confidence and maximise opportunities to deliver presentations and information with impact and ease.

IN THIS PROGRAMME YOU WILL:
• Discover strategies to be comfortable and confident in front of one or many
• Become more engaging and memorable as a communicator
• Increase ability to communicate a clear message effectively to all stakeholders
• Learn guidelines and frameworks to support positive and effective communication
• Develop life skills to promote management ability, engagement and self-empowerment
• Increase your ability to win others’ trust by demonstrating integrity and knowledge
• Understand how to use your voice effectively for dynamic presentations

PROGRAMME MODULES:
1. Preparation. Preparation. Preparation
2. Mindset and Your Internal Dialogue
3. Content and Message Principles
4. Speaking Style
5. Conscious Communication and the Power of Voice
6. Audience Engagement
7. Body Language and Space Dynamics
8. Emotional Intelligence
9. Managing Nerves and Vital Conversations
10. Storytelling
11. Delivery and Presentation Aids
12. The Art of Giving and Receiving Feedback

DETAILS
This course is designed as a complete training programme. Limited to 16 participants only.

12x 90 minute sessions (18hrs of training in total) Workshops held fortnightly on Tuesdays, 8-9.30am Tauranga Chamber, 65 Chapel Street

$2395 +gst (Chamber Members) • $2695 +gst (Non-Member Registration) • $2295 +gst (Earlybird price)

TO REGISTER NOW:
Visit www.tauranga.org.nz or email training@tauranga.org.nz

FOR FULL INFORMATION:
Visit www.tauranga.org.nz

"Presentation Skills for Managers" is a Tauranga Chamber initiative delivered by XONE Training.